

**Parks & Recreation Advisory Board**  
**Minutes**  
June 1, 2016

**Board Attendance Record**

William Dryburgh (128/140)  
Katherine Ariens (45/54)  
Maria Greenberg (63/70)  
John Hitzel (63/68)  
Fred Pazona (48/58)  
Erick Toth (12/12)

**Present**

Bill Dryburgh  
Maria Greenberg  
Erick Toth  
John Hitzel

**County Representatives**

Ken Doherty, Commission Liaison  
Tommy Scott, Director  
Trish Sturgess, Aquatics Coordinator  
Chuck Mopps, Projects Manager  
Dennis Andrews, Sr. Program Coordinator  
Bonnie Blair, Administrative Assistant II

**Guests**

None

- Minutes
  - The May 2016 minutes were unanimously approved.
- Division Reports
  - John Hitzel – Active Shooter staff training, KPMG Consultants re: Strategic Plan, scrub jays update for Tippecanoe Environmental Park.
- New Business
  - Pool Operation Analysis
    - i. Handout 1 – Tommy Scott explained options and limitations of PT and seasonal employees; there are 5 FT lifeguards for the 3 pools.
      1. None of the members had any suggestions for changes at the pools.
      2. John Hitzel didn't feel that he has the knowledge to ask for any changes and doesn't want to micromanage.
      3. Eric Toth agreed.
      4. Bill Dryburgh appreciated the update and Maria Greenberg agreed.
      5. Tommy Scott mentioned that this evaluation is an ongoing process.
      6. Tommy Scott will follow-up with Fred Pazona.
  - Economic Impact of Events
    - i. Handout 2 – Basic calculations are used to determine economic impact.

- ii. Sean Doherty does the calculations for the events, working with hotels, food, gas, etc.
  - iii. Commissioner Doherty asked for specifics on how the data is calculated and Tommy Scott mentioned that he will get that information to the Commissioner.
- Recreation Center – Facility Rules
  - i. Handout 3 – Asked for questions or comments
  - ii. The rules will be displayed at all of our recreation centers.
  - iii. Discussion of drinking alcoholic beverages inside and outside of park facilities and explained where to find our “Code of Conduct” (in facility guide).
- CAPRA Update
  - i. Handout 4 – Goal, in process, gaining ground.
  - ii. Update: 151 standards of which 105 have been completed = 70%. Minimum is 80%, late summer will make application. 70-80 agencies in Florida have achieved this designation
  - iii. Eric Toth asked what is the benefit of this certification – Tommy Scott replied the prestige, to identify operational efficiencies, to establish processes, promote community good will and we will have a document of our strategic plan.
  - iv. Commissioner Doherty asked what the cost to us is to get this accreditation and maintain it. Tommy Scott said he will distribute the costs to members.
- Old Business – none
- Sports Council Update – Eric Toth
  - The committee reviewed booking policies, facility use agreements, concession stand inspection reports and financial statements.
  - New Full Time Recreation Specialist at Harold Avenue Recreation Center
- Member Issues
  - Maria Greenberg asked for contact information for Debrah Forester regarding the Live Oak Point opening tomorrow and about the repainting of the pickle ball courts.
  - Bill Dryburgh thanked John Hitzel for chairing the last meeting and mentioned that he receives a lot of questions about pickleball from citizens.
- Director’s Report - none
- Citizen Input - none
- Announcements
  - i. Reminder - No meeting in July.
- Adjournment @ 1:45 p.m.

CC: Commissioner Ken Doherty, District 1  
Commissioner Chris Constance, District 2  
Commissioner Bill Truex, District 3  
Commissioner Stephen Deutsch, District 4  
Commissioner Tricia Duffy, District 5  
Raymond Sandrock, Administrator  
Kelly Shoemaker, Deputy County Administrator